

The Annual Quality Assurance Report (AQAR) of the IQAC

2017-18



**Matsyodari Shikshan Sanstha's
Arts, Science and Commerce College, Ambad**

**Dist. Jalna (M.S.) — 431 204
(NAAC Accredited at "A" Level)**

Affiliated to

Dr. Babasaheb Ambedkar Marathwada University, Aurangabad



Submitted to:

National Assessment and Accreditation Council, Bangalore

December 2018

(College ID: MHC0GN11214)

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institution will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the result of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the academic year. For example, July 1, 2012 to June 30, 2013)

PART-A

I. Details of the Institution

1.1 Name of the Institution	Arts. Science and Commerce College. Ambad Dist. Jalna
1.2 Address Line 1	Near Govt. ITI College
Address Line 2	Jalna – Beed Road
City/Town	Ambad
State	Maharashtra
Pin Code	431204
Institution e-mail address	mssambad@gmail.com
Contact Nos.	+91 9422219641, +91 8975862870
Name of the Head of the institution	Dr Bhagwat Katare
Tel. No. with STD Code	02483-220044, 220015
Mobile	+91 9422219641
Name of the IQAC coordinator	Dr Milind B Pandit
Mobile	+91 8975862870; +91 9422713129
IQAC e-mail address	mssambad@gmail.com; pandit_milind@rediffmail.com
1.3 NAAC Track ID (For ex. MHCOGN 18879)	MHCOGN11214
1.4 NAAC Executive Committee No. & Date:	EC(SC)29/A&A/19.2(27November2017)
1.5 Website address:	https://www.mssambad.co.in
Web- link of the AQAR:	www.mssambad.co.in/AQAR17-18.pdf

1.6 Accreditation Details:

Sr. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	2 nd Cycle	A	3.06	Nov. 2017	2017-2022

1.7 Date of Establishment of IQAC: 14/06/2005

1.8 AQAR for the year 2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by the NAAC

i. AQAR 2016-17 (20/03/2017)

1.10 Institution Status

University	<input checked="" type="checkbox"/>	State	<input checked="" type="checkbox"/>	Central	<input checked="" type="checkbox"/>
Deemed	<input checked="" type="checkbox"/>	Private	<input checked="" type="checkbox"/>		
Affiliated College		Yes	<input checked="" type="checkbox"/>	No	<input checked="" type="checkbox"/>
Constitute College		Yes	<input checked="" type="checkbox"/>	No	<input checked="" type="checkbox"/>
Autonomous college of UGC		Yes	<input checked="" type="checkbox"/>	No	<input checked="" type="checkbox"/>

Type of Institution

Co-educational	<input checked="" type="checkbox"/>	Men	<input checked="" type="checkbox"/>	Women	<input checked="" type="checkbox"/>
Urban	<input checked="" type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input checked="" type="checkbox"/>

Financial Status

Grant-in-aid	<input checked="" type="checkbox"/>	UGC-2(f)	<input checked="" type="checkbox"/>	UGC-12B	<input checked="" type="checkbox"/>
Grant-in-aid + self financing	<input checked="" type="checkbox"/>				

1.11 Type of Faculty / Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>
Law	<input checked="" type="checkbox"/>	Phys Edu.	<input checked="" type="checkbox"/>	TEI(Edu)	<input checked="" type="checkbox"/>

Engineering Health Science Management

Other (Specify)

1.12 Name of the Affiliating University

1.13 Special status conferred by Central / State Government – UGC/CSIR/DST/DBT/ICMR etc

Autonomy by state / Central Govt. / University	<input type="text" value="-"/>	
University with Potential for Excellence	<input type="text" value="UGC- CPE"/>	<input type="text" value="-"/>
DST Star Scheme	<input type="text" value="UGC - CE"/>	<input type="text" value="-"/>
UGC Special Assistance Programme	<input type="text" value="DST-FIST"/>	<input type="text" value="-"/>
UGC- Innovative PG Programmes	<input type="text" value="Any other"/>	<input type="text" value="NUSSD"/>
UGC-COP Programme	<input type="text" value="-"/>	

2. IQAC Composition and Activities

2.1	No. of Teacher	<input type="text" value="09"/>
2.2	No. of Administrative / Technical Staff	<input type="text" value="01"/>
2.3	No. of Students	<input type="text" value="01"/>
2.4	No. of Management representatives	<input type="text" value="01"/>
2.5	No. of Alumni	<input type="text" value="01"/>
2.6	No. of any other stakeholder and Community representatives	<input type="text" value="01"/>
2.7	No. of Employers / Industrialist	<input type="text" value="01"/>
2.8	No. of other External Experts	<input type="text" value="02"/>
2.9	Total No. of Members	<input type="text" value="16"/>
		<input type="text" value="04"/>
		<input type="text" value="-"/>

2.10 No. of IQAC meeting held

2.11 No. of meeting with various stakeholders No. **01** Faculty **04**
Non-teaching Staff Students Alumni Others

2.12 **Has IQAC received any funding from UGC during the year?** Yes No
if yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/ Conferences/ Workshop/ Symposia organised by the IQAC

Total No International National

State Institutional Level

(ii) Themes

2.14 **Significant Activities and contributions made by IQAC**
Lectures of Recognised NAAC were peers arranged. The lectures helped improve the quality Process of IQAC.

2.15 **Plan of Action by IQAC/ Outcome**

The plan of action is chalked out by the IQAC in beginning every academic year of the year towards quality enhancement and the outcome achieved by the end of the year.

Plan of Action	Achievement
Completion of Separate Science Wing	The Science Wing construction work came to successful completion.
Conduct of Campus Drive	A campus drive of ICICI Bank was arranged by the college. 50 students of the college were placed.

*Attach the Academic Calendar of the year as Annexure.

2.16 **Whether the AQAR was placed in statutory body:** Yes No

Management Syndicate any other body

Provide the details of the action taken

The management approved of the plan and asked for implementation of it at the earliest.

PART-B

Criterion – I

Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programme	Number of programmes added during the year	Number of self-financing programme	Number of Value added/ Career Oriented programmes
PhD	-	-	-	-
PG	01	-	01	-
UG	04	-	01	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	01	-	01	02
Others	-	-	03*	-
Total	06	-	06	02

* Home Science, Psychology and Computer Science are the subjects being run as self-financed subjects

Interdisciplinary	-	-	-	-
Innovative	02	-	02	02

1.2 (i) Flexibility of the Curriculum:

CBSE

Core

Elective option

Open option

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	-
Annual	-

1.3 Feedback from stakeholders*

Alumni

Parents

Employers

Students

1.4 Whether there is any revision/ update of regulation of syllabi, if yes, mention their salient aspects.

Although the revision or update of regulation of syllabi has been the sole privilege of the affiliating university, the faculty members of the college representing the Board of Studies of the affiliating university have been active participants in the process of revision or update of the syllabi. During the academic year 2017-18, these faculty members have played a major role in introducing **100-Mark project work** in the syllabi of third year of B.A. and B.Com. courses.

Dr Mote D U introduced the following papers for the **TYBA course**, in the capacity as the Chair, Board of Studies, Dr Babasaheb Ambedkar Marathwada University, Aurangabad, during the academic year 2017-18.

- a) **Urban Sociology**
- b) **Social Problems in India**
- c) **Social Disorganization in Contemporary India**
- d) **Urban Society in India**

1.5 Any new Department/ Centre introduced during the year. If yes, give details. **N.A.**

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professor	Associate Professor	Professor	Others
21	12	09	-	-

2.2 No. of permanent faculty with PhD

14

2.3 No. of Faculty Positions Required(R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Other		Total	
R	V	R	V	R	V	R	V	R	V
15	15	04	-	-	-	-	-	19	15

2.4 No. of guest and visiting faculty and temporary faculty

12

-
16

2.5 Faculty participation in conference and symposia:

No. of Faculty	International level	National level	State level
Attended	12	26	10
Presented papers	12	26	07
Resource Persons	02	01	01

2.6 Innovative processes adopted by the institution in Teaching & Learning

1. Language software used to teach language skills to the students in the language laboratory.
2. Life skills (communicative, legal, financial, agricultural, digital, public, etc.) taught to the students via Tata Institute of Social Sciences.
3. Extempore discussions held; 4. Role play given to the students; 5. Power point presentations used in the class room; 6. Educational tours arranged for the students; 7. Posters and models make exercises allotted to students; 8. Interactive and participatory approach to the students adopted; 9. Journals, newspapers, charts, audio-visual aids, etc. used in the class room; 10. Visits to various live matches/ games arranged for students; 11. Group discussions and group debates arranged.

2.7 Total No. of actual teaching days during this academic year

182

2.8 Examination / Evaluation reforms initiated by the institution

1. The college always puts constructive suggestions to the affiliating university when it comes to examination/evaluation reforms.
2. In- Camera examinations held.
3. The college has functioned as the distributor of question papers of the university examinations within the radius of Ambad and Ghansawangi tehsils.
4. The college makes available photocopy of the answer books to the students registering their grievance.

2.9 No. of faculty members involved in curriculum restricting/ revision/ syllabus development as a member of Board of Study/ Faculty/ Curriculum development workshop

02	02	-
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2.10 Average percentage of attendance of students

85.02

2.11 Course/ Programme wise distribution of pass percentage 2017-18

Title of the Programme	Total No. of students appeared	Division				
		Distinction %	I	II	III	Pass
BA	123	7.31	29.26	41.46	8.13	86.17
B.Com.	179	4.46	17.31	39.10	8.37	69.27
B.Sc.	91	5.49	20.87	10.98	16.48	53.84
BCA	17	17.64	47.05	17.64	5.88	88.23
MA	18	16.66	55.55	11.11	11.11	94.44

2.12 How does IQAC Contribute/ Monitor/ Evaluate the Teaching & Learning process:

<ol style="list-style-type: none"> 1. The IQAC conducts a regular review and follow-up of the work carried out by the faculty members and the members on the non-teaching personnel of the college and administers required suggestions and instructions to the members. 2. The IQAC calls meetings, conducts interaction with the overall personnel of the college and offers suggestions and instructions to them. 3. The IQAC makes an assessment of the feedback on the college personnel and management and settles the issues if any. 4. The IQAC regularly counsels the faculty members and other the personnel as per requirement

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programme	Number of faculty benefited
Refresher courses	03
UGC-Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-

Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter school, Workshop, etc.	-
Short Term Courses	01
Others	-

2.14 Details of Administrative technical staff

Category	Number of Permanent Employees	Number of Vacant Position	Number of permanent position filled during the year	Number of position filled temporarily
Administrative Staff	29	02	-	-
Technical Staff	09	03	-	-

Criterion –III:

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/ Promoting Research Climate in the institution

The IQAC has always taken proper initiatives to sensitise or promote research climate in the institution. For example, it asks the faculty members of the institution to apply to various funding agencies to secure research grants. The IQAC exercises every possible endeavour to promote and sensitise research climate on campus.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	02	02	-
Outlay in Rs. Lakhs	-	1286000 650000	1936000	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	06			06
Outlay in Rs. Lakhs	3.80			3.80

3.4 Details on research publications

	International	National	Others
Peer Review Journals	21	08	02
Non-Peer Review Journals	-	-	-
e-Journals	02	-	-
Conference proceeding	-	-	-
Books	-	04	-

3.5 Details of Impact factor of publication

Rang Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Name of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects		UGC ICSSR	1286000 650000	600000 320000
Minor projects	-	-	-	-
Interdisciplinary projects	-	-	-	-
Industry Sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Any other (Specify)	-	-	-	-
Total	-		1936000	920000

3.7 No. of books published

i) With ISBN No.:03 Chapter in Edited Books: 06

ii) Without ISBN No.: 03

3.8 No. of University Departments receiving funds from: **N.A.**

UGC-SAP CAS

DST-FIST DPE DBT Scheme / funds

3.9 For colleges

Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (Specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource person: **05**

3.13 No. of collaborations

International National Any other: **04**

3.14 No. of linkages created during this year: **10**

3.15 Total budget for research for current year in lakhs:

From funding agency: 25

From Management of University / College

Total

3.16 No. of patents received this year

Type of Patents		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialized	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No of faculty from the Institution who are PhD guides **08** and Students registered under them: **37**

3.19 No. of PhD awarded by faculty from the Institutions: **05**

3.20 No. of research scholars receiving the fellowship (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

3.21 No. of students participated in NSS events:

University level: -

State level: -

National level: -

International level -

3.22 No. of students participated in NCC events: **N.A.**

University level:

State level:

National level:

International level:

3.23 No. of Awards won in NSS:

University level: - State level: -
National level: - International level: -

3.24 No. of Awards won in NCC: **N.A.**

University level State level
National level International level

3.25 No. of Extension activities organised -

University forum College forum
NCC NSS: 5 Any Other: 1

3.26 Major Activities during the year in the sphere of extension activities and Intentional responsibility

1. The college launched a campaign to help control the rate of farmers' suicides in the vicinity.
2. The college constructed a big embankment in the village, Devdi Hadgaon Tq. Ghansawangi Dist. Jalna through its NSS unit.
3. A sanitation survey was conducted by the college to bring about hygienic awareness among the people of Ambad town. About 150 toilets were built by citizens of the town.
4. A cleanliness campaign was held by the college at the civil hospital of town.

Criterion –IV

4. Infrastructure and Learning Resource

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12.35 acres	-	State Government and College Management	12.35 acres
Class rooms	24	-	College Management	24
Laboratories	04	-	College Management	04
Seminar halls	01	-	College Management	01
No. of important equipment purchased (\geq 1-0 lakh) during the current year	751	45	UGC and College Management	796
Value of the equipment purchased during the year (Rs. in Lakhs)	30,60,417/-	9,43,829/-	UGC and College Management	40,04,246/-
Others	Hostels, Multi-purpose hall, Shooting range hall			

4.2 Computerization of administration and library

Office:

1. The office is fully computerized.
2. The office has 14 computer sets connected via LAN.
3. All accounting work is completed through Tally Software.
4. Other office activities and processes are carried out through CMS Software
5. College office has 08 Scanners, 15 Printers and 03 Photocopy Machines

Library (Network Resource Centre):

1. The library has been computerized with SOUL 2.0 Software (developed by INFLIBNET) since 2002.
2. All library operations including circulation are undertaken online (OPAC).
3. Barcode technology is used for circulation and stock verification operations.
4. The facility of access to e-resources (N-LIST and Open Source) is available.
5. **25** computer systems available with LAN and Internet connectivity available.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	25432	33,18,259/-	2009	4,93,093/-	27441	38,11,298/-
Reference Books	545	7,16,904/-	50	11000/-	592	7,27,904/-
e-Books	30,00,000 (N-LIST and BAMU)	-	-	-	3000000 (N-LIST and BAMU)	-
Journals	10	20,000/-	-	-	10	20,000/-
e-Journals	60,000 (N-LIST and BAMU)	-	-	-	60,000 (N-LIST and BAMU)	-
Digital Database	-	-	-	-	-	-

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centers	Computer Centers	Office	Departments	Others
Existing	105	01	01	01	01	01	01	-
Added	25	-	-	-	-	-	-	-
Total	130	01	01	01	01	01	01	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation

The college has procured additional 25 PCs of Dell Second Generation with 4 GB RAM and 1 TB HDD. Along with these new one, we are having total 105 Computers. The college has broadband internet connection from BSNL under unlimited downloading plan. In office, the college has College Management System (CMS) software, this year it has been upgraded with additional version as CMS 10.0. The upgraded version is provided by CMS Nagpur. The changes in software have been on server as well as on client side, for college sections.

In English Language Laboratory, is fully engaged with the English speaking courses. This laboratory provides English language training to speak and learn using computers and English language software. As more number of students from remote area takes the use of this course. The Lab has 11 computers with 10 headphones and 10 speakers, projector which is fully networked with 16 port switch and internet facility.

Computers are given to other departments with updated / upgraded version for teaching, learning and evaluation with some additional accessories like printer, scanner and projector with internet facility to each department for conducting lectures using ppt.

The college has already procured SOUL software from Inlibnet for Acquisition, Catalogue, Circulation, Serials, General operation. Student can access the books which they required using OPAC server. All the above have been upgraded in time.

4.6 Amount spent on maintenance in lakhs:

i) ICT	1, 13,402/-
ii) Campus Infrastructure and facilities	1, 15,745/-
iii) Equipments	2, 35,614/-
iv) Others	72,600/-
Total:	5, 37,361/-

Criterion –V

5. Student Support and Progression

5.1 Contribution of IQAC in Enhancing Awareness about Student Support Service

1. The IQAC asks the concerned faculty members to update prospectus.
2. The IQAC prepares the academic calendar.
3. The notices are displayed on the notice boards as per guidelines from the IQAC
4. The students are consulted, as suggested by the IQAC, through SMS and E-mail.
5. The college website spreads awareness about students support services.

5.2 Efforts made by the institution for tracking the progression

1. The results of university examinations are analysed and feedback on the progression of students is sought after.
2. The seminars and oral testing are conducted.
3. Evaluation of students through tests and examinations is undertaken.

5.3 (a) Total Number of students

UG	PG	PhD	Others
1713	28	35	-

(b) No. of students outside the state

-

(c) No. of international students

-

Men

No	%
1019	58.52

Women

No	%
722	41.47

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
895	213	19	644	00	1771	878	188	16	658	01	1741

Demand ratio: **6.3 % more than allotment**

Dropout%: **1.02**

5.4 Details of student support for coaching for competitive examinations (If any)

1. The active Competitive Examinations Guidance Cell works for students.
 2. The coaching classes for entry in services are conducted for students.
- The above cell and classes have consistently guided the students many of whom got placed in various service sectors.

No. of students beneficiaries

268

5.5 No. of students qualified in these examinations

NET	01	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	01

5.6 Details of student counseling and career guidance

1. The Career and Counselling Committee of the college regularly counsels the students in relation to their career.
2. The committee also holds counselling programmes inviting experts to guide the students from the prospective of career.

No. of students benefited:

398

5.7 Details of campus placement

On campus			Off Campus
Number of Organization Visited	Number of Students Participated	Number of Students Placed	Number of Student Placed
01	62	50	-

5.8 Details of gender sensitization programmes

1. Lectures on **gender equality** were arranged.
2. Rallies were conducted to sensitize gender issues.
3. Some of the female students were adopted.
4. The programmes on legal literacy, especially with reference to women, were organized.

5.9 Student Activities

5.9.1 No. of students participated in Sports, Games and other events

State /University level National level International level

No. of students participated in cultural events

State /University level National level International level

5.9.2 No. of medals/ awards won by students in sports, games and other events

Sport:

State /University level National level International level

Culture:

State /University level National level International level

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	-	-
Financial support from Government	416	19,23,175/-
Financial support from other sources	15	2,25,000/-
Number of students who received International/ National recognition	-	-

5.11 Student organized / initiatives

Fairs:

State /University level

National level

International level

Exhibition:

State /University level

National level

International level

5.12 No. of social initiatives undertaken by the students:

06

5.13 Major grievances of students (if any) redressed:

03

Criterion –VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

To make education facilities available to the common people so as to enable them to understand life and to make them capable of facing the challenges of the world through all-round physical, ethical and intellectual development of their personality.

6.2 Does the Institution have a Management Information System: YES

6.3 Quality Improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Although curriculum development is solely a matter that falls within the privilege of the affiliating university, the college:

1. Submits suggestions and feedback to the Boards of Studies of the university.
2. The faculty members that have been members on or the Chair of Board of Studies regularly contribute to the curriculum development process.
3. These members/ chair have / has designed the up-to-date curricula.
4. The college organizes workshops on the revised syllabi and promotes its faculty members to participate in the similar workshops organized by other agencies.

6.3.2 Teaching and Learning

1. The college adopts the student-centric teaching methodology.
2. The college lays a special emphasis on the interactive teaching methods.
3. There has been a fair use of Information and Communications Technology (ICT) by the faculty members in the classrooms.
4. The field visits/ study tours have been arranged.
5. The seminars of students conducted and the feedback from the students, alumni and guardians has been collected.

6. There is an up-to-date language laboratory on campus that helps develop communication skills of the students.

6.3.3 Examination and Evaluation

1. The college is especially known for its zero-tolerance policy on the malpractice and canvassing of any kind.
2. A fair and impartial conduct of examinations has been undertaken by the college.
3. The college has achieved **Best Examination Centre** award of the affiliating university three times.
4. The college has an independent examinations cell.
5. The internal squad appointed by the college ensures the disciplined and smooth conduct of examinations.

6.3.4 Research and Development

1. **02 Major Research Projects** are in progress, **06** Minor Research Projects were completed during the academic year 2017-18.
2. **35** candidates were registered for PhD research with the research supervisors of the college and **05** candidates were awarded the degree of PhD during the year.
3. **06** faculty members were recognized as the **research supervisors** by the affiliating university.
4. **21** International and **08** National research paper publications came to the credit of the college.
5. **04** books by the faculty members of the college were published during the academic year.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Upgrade of the reading room was completed during the academic year 2017-18.
2. 10-Station gymnasium is available on campus.
3. Upgrade of the laboratories.
4. The construction work of Science Wing was completed during 2017-18.
5. There were **30** instruments bought by the college.
6. The college purchased 03 new Photocopy machines, 08 printers and 08 scanners.

6.3.6 Human Resource Management

1. The faculty members and other personnel have been deputed for the orientation, refresher and other training courses.
2. The college exchanges faculty members as visiting guest.
3. Services of the outside faculty members are hired on the visiting basis when required.

6.3.7 Faculty and Staff recruitment

The process of recruitment of the faculty and staff has been carried out in accordance with the rules, regulations and policies defined by the UGC, State Government and the affiliating University.

6.3.8 Industry Interaction / Collaboration

1. The college has signed up Memoranda of Understanding (MoUs) with the various external agencies.
2. The Study Tours to various industries were arranged by the college.
3. The guidance sessions of the industrial experts were arranged on campus.
4. The college works in collaboration with **10** external agencies.

6.3.9 Admission of Students

1. The college always maintains transparency in the admission process.
2. The reservation policy defined by the UGC, State Government and the affiliating University has been implemented.
3. The admission notice has been published in the leading newspapers.
4. The criterion of merit has been given priority from the perspective of admission of students.

6.4 Welfare scheme for

Teaching	The facilities of loan, Self-help Savings, Group Insurance, Co-Operative Credit Society have been available on campus
Non-teaching	The facilities of loan, Group Insurance, Co-Operative Credit Society have been available on campus
Students	The Earn & Learn Scheme, Insurance, Students Aid Fund and Health Facilities, etc. are available to the students.

6.5 Total corpus fund generated:

Rs. 63, 86,959/-

6.6 Whether annual financial audit has been done?

Yes

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	The Affiliating University	Yes	Local Inquiry Committee (LIC)
Administrative	Yes	State Government	Yes	Auditor General

6.8 Does the University/ Autonomous College declare result within 30 days?

For UG Programme

Yes

For PG Programme

No

6.9 What efforts are made by the University / Autonomous College for Examination Reforms?

Although the process of examination is subject to the university, the college always puts suggestions to the university from the point of view of smooth conduct of examinations. The following suggestions of the college were adopted by the university:

1. The sitting squad was appointed by the university at those examination centres considered sensitive by the university.
2. The mobile squads were appointed by the university to check the process of examination at every centre falling within jurisdiction of the university.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? **N. A.**

6.11 Activities and support from the Alumni Association

1. The alumni meeting have been arranged twice a year by the college.
2. The uniforms and stationery have been provided to the needy and poor students by the alumni proposed to.
3. The alumni also contribute to social development via the programmes organized by the college.

6.12 Activities and support from the Parent-Teacher Association

1. The meetings of parents are arranged as per requirement. The parents are counselled to send their wards to college regularly.
2. The well-to-do parents are requested to adopt the poor students of the college and extend the best possible help on their part.

6.13 Development programmes for support staff

1. The support staff has been encouraged to partake in the orientation, refresher and similar training courses.
2. The support staff has been counselled to develop their efficiency level.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. The college plants saplings every year.
2. The college conducts awareness programmes to conserve the environment.
3. Vermiculture has been developed and maintain by the college.
4. The LED and CFL lamps have been used on campus.
5. E-waste has been properly disposed off.
6. The garden and lawn have been properly maintained.
7. The trees on campus have been reared and maintained in the best possible manner.

Criterion –VII

7. Innovation and Best Practices

7.1 Innovation introduced during this academic year which have created a positive impact on the functioning of the institution. Give details

- Certificate courses sponsored by Tata Institute of Social Science, Mumbai (TISS). Name of this course is National University Students Skill Development, i.e. NUSSD continued.
- **Samarth Utsava:** This program is arranged for a week. It comprises popular persons' lectures, speech, debates and essay writing competitions for students and health checkup camp for the students. Also, elocution, Rangoli & Mehendi competitions are arranged.
- Organized Police Recruitment Training Camp to increase self-employability.
- Feedback on Teaching created a positive impact on teaching-Learning process by sharing it openly with teachers.
- Central Documentation System: Facilitates administrative processes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided at the beginning of the year

- 10 collaborations happened.
- Placement Cell become more active with the help of TISS and organized campus interview and selected more than thirty students.
- Construction of Science Wing was completed.

7.3 Give two best Practices of the institution (*please see the format in the NAAC Self–study Manuals*)

- Continuous interaction with guardians of the students.
- Female students participated in Women's Empowerment, Save Girls child, rally and other programs.

* Provide the details in annexure (annexure need to be numbered as i, ii, iii)

7.4 Contribution to environmental awareness /protection

- Drip irrigation and sprinklers.
- Solid waste management.
- The NSS volunteers regularly lead campaigns to prevent use of polythene and polythene products on college campus and kept campus clean.
- Tree plantation programme continued.

7.5 Whether environmental audit was conducted?

No

7.6 Any other relevant information the institution wishes to add. (For example SWOC Analysis)

Strength:

- Shooting and indoor sports activities in action.
- Growth in the enrolment of female students.
- ICT used by the teachers to the best possible extent.
- Eco-friendly campus
- Placement level went better up.

Weakness:

- Seminar or Conferences organization did not take place.
- Insufficient full-fledged faculty members in science.

Opportunities:

- HDI growth possible.
- Prevention of farmers suicide

Challenges:

- Facilitation of education for students who have under below poverty line.
- To maintain gender sensitization.
- To maintain equal sex ratio through extension programmes.
- To create financial resources.

8. **Plans of institution for next year**

- To organize a National Seminar on Teaching-Learning Process.
- To introduce skill-based courses like B.Voc.,etc.
- To develop ICT and Seminar hall.
- Addition of reference books in central library.
- To promote collaborative research through MoUs
- Installation of solar energy panel on the newly constructed building.
- To broaden Wi-Fi facility on campus

Name: Dr. **Milind B. Pandit**



Signature of the Coordinator, IQAC

Name: Dr. **Bhagwat Katare** (Principal)



Signature of the Chairperson, IQAC

Annexure

Annual Plan of the Curricular and Co-Curricular Activities

Academic Year 2017-18

08 June 2017	Admission Process
19 June 2017	Opening Day: Meeting presided over by the Principal
20 June 2017	Inception of Lectures
21 June 2017	International Yoga Day: Celebration and Yoga Camp.
26 June 2017	Anti-Intoxication Day; Chhatrapati Rajarshi Shahu Maharaj Birth Anniversary
30 June 2017	Address by Hon. Rajesh Tope to the Students & Felicitation of the Meritorious students
18 July 2017	Special Programme on the occasion of Agriculture Day
18 July 2017	Address by the Principal to the students
20 July 2017	Students' Guardians' meeting
22 July 2017	Van Mahotsav by Environmental Department
23 July 2017	Workshop for the Scholarship-Holder Students
24 July 2017	Lecture on the occasion of World Population Day on behalf of NSS unit
25 July 2017	Registration to NSS programme
26 July 2017	Kargil Victory Day: Homage; Lecture
02 August 2017	Constitution of Students' Parliament
08 August 2017	The meeting of the Associations of Social Science, Literature, Commerce, etc.
09 August 2017	Programme on the occasion of Revolution Day and National Integrity
12 August 2017	Opening of Cultural Department
14 August 2017	One-Day camp of NSS; selection of students to 'Earn and Learn' Scheme
15 August 2017	Flag-Hoisting at the hands of Hon. Rajeshji Tope and Campus Cleanliness Campaign
18 August 2017	Inauguration of the Students' Parliament
19 August 2017	Day of Harmony; Cultural Programmes; Donation of Labour
21 August 2017	Class wise First Session Test
23 August 2017	Organisation of special programmes on the occasion of University Foundation Day by NSS and Cultural Units

28 August 2017	Inauguration of the various Associations and Lecture
29 August 2017	Organisation of Elocution and Debate competitions and selection of the College Teams
29 August 2017	World Sports Day Programmes
05 September 2017	Arranging Lecture on the Teacher's Day
12 September 2017	Organisation of Samarth Festivities on the occasion of Late. Adv. Ankushraoji Tope, former President of Matsyodari Shikshan Sanstha
13 September 2017	Demonstration of Addiction-Free Campaign and Lecture
14 September 2017	Programmes on Hindi Day and Blood Group Test
15 September 2017	Tree Plantation
16 September 2017	Story Narration and Poetry Reading Competitions at the District Level, Programme on World Ozon Day by Dept. of Environment Science.
17 September 2017	Conduct of Programmes by the NSS Unit on the occasion of Marathwada Liberation Day
18 September 2017	Samarth Festivities Week: Conclusion and Prize Distribution in the presence of Hon. Rajesh Tope
21 September 2017	The conduct of Camp of Competitive Exams and Employment Guidance
24 September 2017	National Service Scheme Day
28 September 2017	Expert Guidance under various Associations
02 October 2017	Programmes on the occasion of birth anniversaries of Mahatma Gandhi and Lal Bahadur Shastri each
24 October 2017	The meeting on Conclusion of the first session
25 October 2017 to 16 November 2017	Winter Vacation
16 November 2017	Meeting: Re-opening of the College
25 November 2017	Programmes on the occasion of death anniversary of Yashwantrao Chavan
01 December 2017	Organisation of 'Street Play' and 'Awareness Rally' on the World AIDS Day
24 December 2017	World Consumer Day Programme
24-30 December 2017	NSS Camp
11 January 2018	Yoga and Pranayama Camp on the birthday of Hon. Rajeshbhaiya Tope, the President, Matsyodari Shikshan Sanstha

12 January 2018	Vivekanand Birth Anniversary Programme
14 January 2018	Lecture on the occasion of University Renaming Day
17 January 2018	Conclusion of the Yoga and Pranayama Camp
19 January 2018	Second Session Test
26 January 2018	Flag Hoisting at the hands of Hon. Rajeshji Tope
28 January 2018	Organisation of Seminars in different subjects
30 January 2018	Mahatma Gandhi Death Anniversary Programmes
9-11 February 2018	Annual Gathering Function
19 February 2018	Programmes on the occasion of Chhatrapati Shivaji Maharaj Birth Anniversary
27 February 2018	Programme on the Marathi Official Language Day
28 February 2018	National Science Day Programme
2-10 March 2018	Planning and Conduct of the semester examinations
08 March 2018	Organisation of Programmes on the World Women's Day
15 March 2018 to 30 April 2018	Planning and Conduct on University Examinations
21 March 2018	The Green Day Programmes
22 March 2018	The World Water Day programmes by Environment Science Department
07 April 2018	The World Health Day Programme
14 April 2018	Dr. Babasaheb Ambedkar Birth Anniversary Programmes
22 April 2018	The World Earth Day Programmes
30 April 2018	The Conclusion of Session II : Meeting of the Staff
01 May 2018	Maharashtra Day
02 May 2018 to 14 June 2018	Summer Vacation
05 June 2018	The World Environment Day Programmes
